



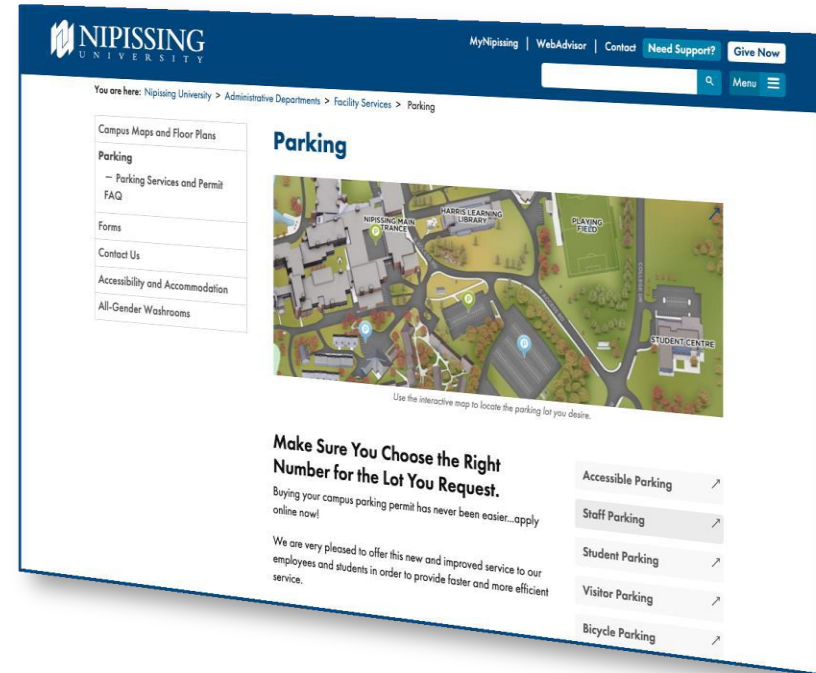
How to Apply for a Parking Pass

Step 1

Visit

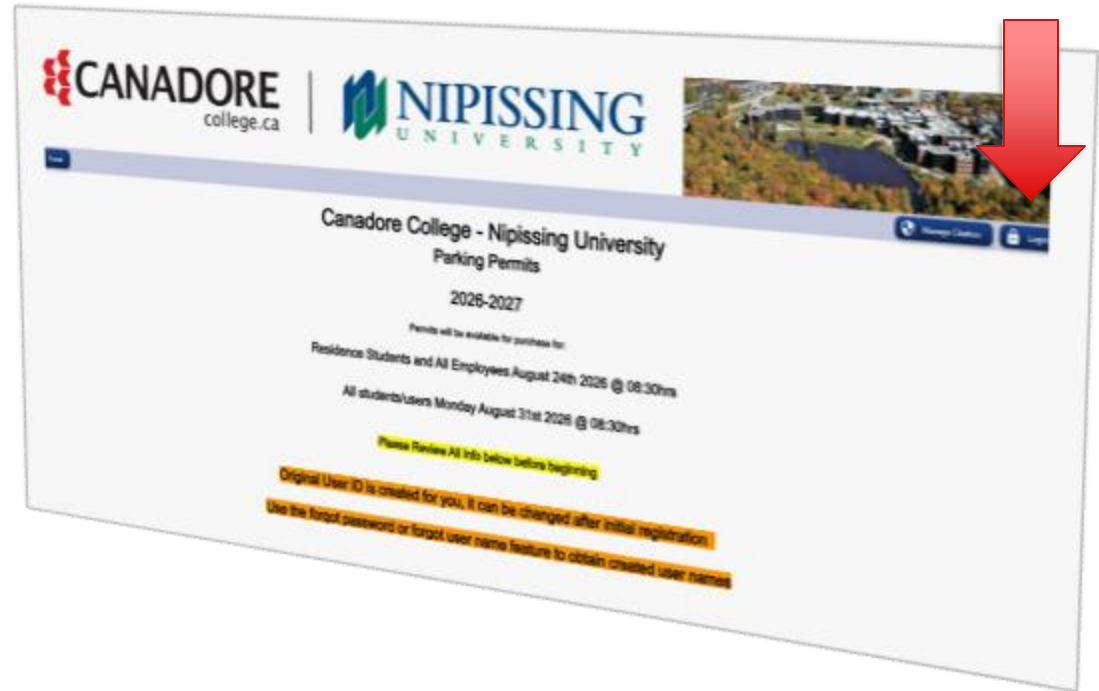
www.nipissingu.ca/departments/facilities/parking

and click on "Register" for a
Nipissing University Parking Pass



Step 2

On the Parking Permits website, click “login” in the top right corner



Step 3

Click on “Register Account”.

Note: New student/staff account holders must register for a parking account.

For returning students /staff, click forgot password or forgot username if required.



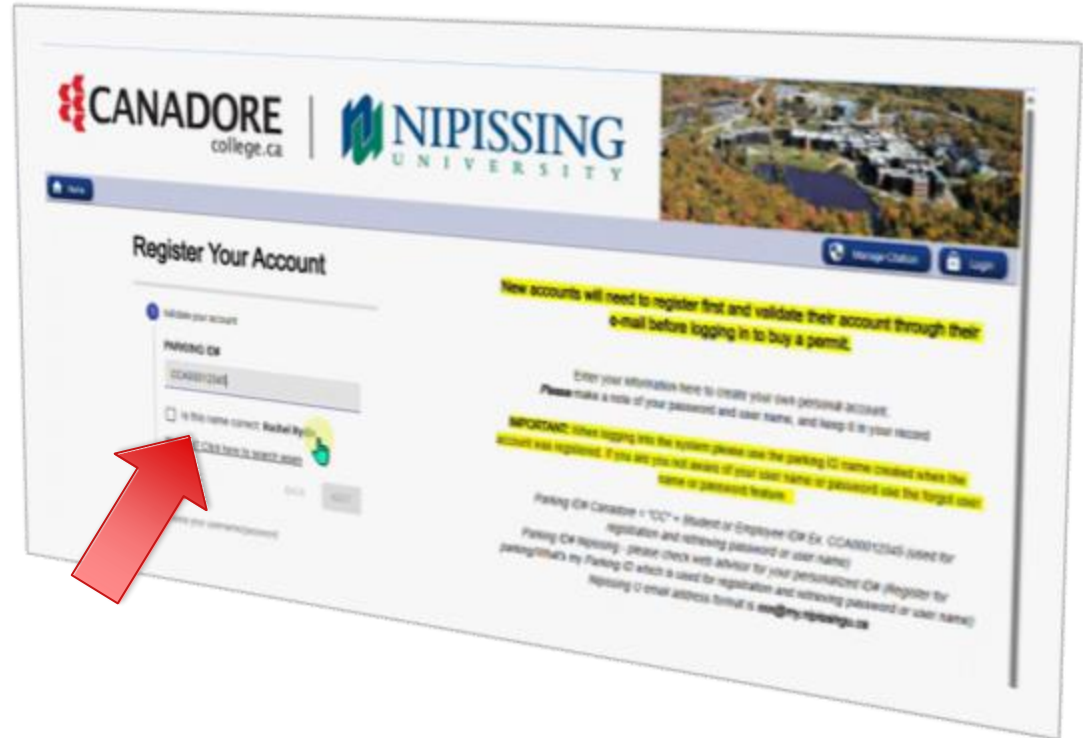
Step 4

*Verify that the name is correct
then check box. If it not your
name DO NOT check box*

- *Double check your parking ID is
correct*

*(Contact Parking Services if that
doesn't resolve the issue.)*

Click "Next"



CANADORE college.ca | **NIPISSING** UNIVERSITY

Register Your Account

1. Verify your account

Parking ID: CCAD0012345

☐ Is this name correct: Rachel Rye

[Click here to reset your password](#)

[Next](#)

New accounts will need to register first and validate their account through their e-mail before logging in to buy a permit.

Enter your information here to create your own personal account.
Please make a note of your password and user name, and keep it in your record.

IMPORTANT: When logging into the system please use the parking ID name created when the account was registered. If you are not sure of your user name or password, use the forgot user name or password feature.

Parking ID Canadore = "ICD" = Student or Employee ID Ex: CCAD0012345 (used for registration and retrieving password or user name)
Parking ID Nipissing: please check with advisor for your personalized ID (Register for parking@nipissingu.ca my Parking ID which is used for registration and retrieving password or user name)
Nipissing ID e-mail address format is en@my.nipissingu.ca

Step 5

Input your information.

NOTE:

The “NIPISSING UNIVERSITY ID” and the

“Select a Username” box should be the same.

Click “REGISTER ACCOUNT”



The screenshot displays the 'Register Your Account' page. On the left is a registration form with fields for: 'Select a Username', 'Email Address', 'Confirm Email Address', 'Password', and 'Confirm Password'. At the bottom of the form are 'CANCEL', 'BACK', and 'REGISTER ACCOUNT' buttons. A red arrow points to the 'REGISTER ACCOUNT' button. On the right is a banner for 'CANADORE college.ca' and 'NIPISSING UNIVERSITY' with a 'Buy Tickets' button. Below the banner, a yellow-highlighted message states: 'New accounts will need to register first and validate their account through their e-mail before logging in to help a permit.' Further text explains that additional information is needed to set up the account and that users should visit the Canadore College or Nipissing University website for more details. It also mentions that users should make a note of their password and user name, and keep it in their records. A final note states that if users are unable to validate their login user name or ID number, they should contact the security office at Canadore College and Nipissing University.

Step 6

You will be prompted to verify your email address.

Check your email, and click on the link in the email that is sent to you from no-reply@rydin.com



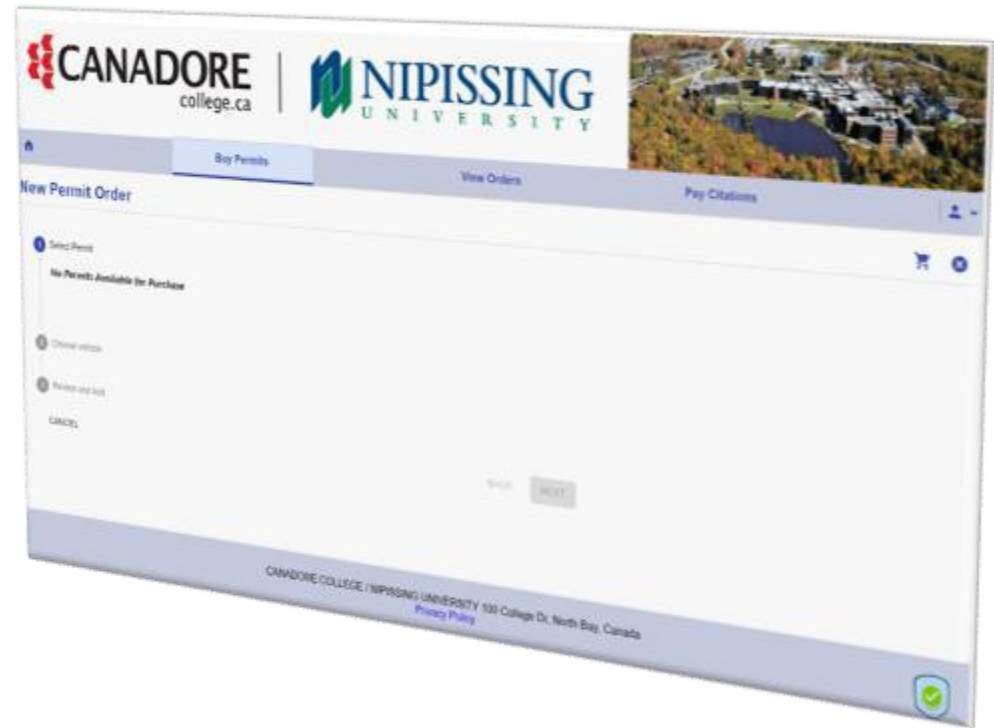
Step 7

Login to your account, and
click on “Buy Permits”



Step 8

Select your preferred lot,
select your vehicle(s), review
your order and follow the steps
for payment.



Step 9

You will receive an email from no-reply@rydin.com when your parking pass is ready for pick up. You will pick up your parking pass from the Security and Parking Services Office at your home campus.



Step 10

Hang your parking pass off your rearview mirror, and park only in your designated parking lot(s).



Questions?



Contact the Security and
Parking Services Team:

Phone: 705.474.7600 ext. 5555
Emergency Cell: 705.498.7244